### Tool 4: Environmental Unit Recommendation Memo

This memo has been developed by the EU in accordance with National Contingency Plan and NWACP in-situ burn use policy, in coordination with other Incident Management Team members and key members. The memorandum provides the FOSC and UC with a recommendation on appropriate action regarding in-situ burn operations for this incident.

The EUL **Does/Does Not** recommend authorizing the use of in-situ burning at this time. (Differing opinions are captured on attached memo as applicable).

This document provides summary information that went into the tradeoff discussions and other input that lead to the EU’s recommendation on the use/no use of in-situ burning for this incident.

As appropriate, this document may also include recommendations on whether to start with a trial use before deciding on a thorough application.

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| **Summary of the trade-offs- discussion** Describe the trade-off discussion, who participated and different perspectives brought to the conversation. |
| **Tribal Coordination Input** Describe which tribes and specifically which members of each tribe (and their title) were coordinated with on a technical level during the development of the Decision Support Tools. Describe specific concerns and requested/recommended actions to take to ensure tribal concerns are appropriately addressed. (Continue on additional sheets as needed). |
| **Signature Page for Technical Specialists and Other Contributors** *The following is a list of technical specialists and other members that contributed to the EU recommendation. In order that all views can be considered by the UC / RRT, each technical specialist may provide a statement in support of his or her opinion to be included in the recommendation package.* |

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| **Name and Agency/Organization (Print)** | **Signature** | **Recommendation**  |
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| **This memo was developed and reviewed by:** |
| **ICS ROLE** | **Signature** | **Name (PRINT)** |
| **Environmental Unit Leader** |  |  |
| **Planning Section Chief** |  |  |
| **Operations Section Chief** |  |  |
| **Safety Officer** |  |  |
| **Information Officer** |  |  |
| **Liaison Officer** |  |  |
| **Attach relevant checklists and supporting tools and ICS forms**  |