## Moderator Script Outline

Welcome to today’s (this morning’s/tonight’s) news conference. My name is:

We will be presenting information on:

With us today are:

We will begin today with brief statements by representatives of the Unified Command. Then we will open the floor to your questions. Because of the on-going response needs, we will be available for \_\_\_\_\_\_\_\_\_ minutes today. Please allow time for everyone here to ask questions.

Following the news conference, staff of the Joint Information Center staff and I will try to help you with any further needs.